Electronic Military Evaluations: Training Package

Section 2: Evaluation Policy

Training Modules:

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Section 2

Changes in Evaluation Policy

- Allows for electronic production of evaluation forms with digital signatures using an authorized application (AKO My Forms, ATRRS).
- Allows for automatic submission to HQDA (once functioning).
- Allows for printing copies with only last 5 digits of SSN visible; prints copies for official submission with entire SSN.
- Allows for auto fill of information from ITAPDB.
- The new reg clarifies when a report is complete at either the unit or at HQDA level.
- Removes PSB from evaluation processing (supports PSDR).
  - Removed PSB initials on form.
  - Left CMD and PSB codes on forms for transition period tracking.
  - SR and Cdr responsible for submission of reports.

Section 2

Changes in Evaluation Policy

- OER / NCOER Administrative Information:
  - Added blocks for individual's email address. Enter full email address; do not truncate to @.
  - Added block for UIC.
  - Aligned report "reason for submission" codes between NCOER and OER.
  - NCOER: changed dates to reflect date (20040115) instead of Month, Year (2004 01).
  - Added section for USAR category.
  - Deletes requirement for APFT for Soldiers over 60 years.

Section 2

Changes in Evaluation Policy

- Adds “Depart TCS” as reason; potentially requiring a report.
- Requires that safety objectives and/or tasks be developed for every officer and NCO support/counseling forms. This is an elaboration of the existing “special interest item” requirements.
- Adds, as a special interest item, that it is mandatory for rating officials to counsel on, and evaluate, a leader’s conduct of training on prevention of sexual misconduct or training on avoidance of sexual misconduct.
- Changes rules for loss of a rating chain member when the Senior Rater is removed from the rating chain. Options include treating this a routine change or allowing the (removed) Senior Rater’s rater to execute an evaluation if that individual meets qualifications (other than “time in position”) and feels comfortable doing so.
- Expands prohibited comments section to restricting comments on any non-judicial punishment actions that are filed locally. Rating officials may still comment on underlying

DOC: ESO, tapgmaeo@vnus.army.mil, (703) 325-6668, https://easy.dmdc.army.mil/Interactive/TAPD/MSPmaseweb.htm

Section 2

Changes in Evaluation Policy

- Keeps NCOER counseling philosophy, redesigns form and process.
  - Two forms made into one NCOER Counseling and Support Form which is redesigned, content similar.
  - Includes SR in process (review/initial).
- Moved rated NCO to signing the NCOER last.
- Can be signed up to 14 days prior to THRU date.
- If rated NCO is unavailable for signature, SR comments and leaves signature section blank.
- Allows NCOER promotable rating officials, serving in positions of the next higher grade, to use (P) next to their rank and serve as if at the next higher grade.
- Adds requirement for recommendation of rank and duty position to which a rated NCO should be recalled from retirement in event of mobilization.
- Aligns NCOER policy for time under suspension with that for officers.
  - Suspended and relived, time is non-rated time.
  - Suspended and not relieved, time is rated time.

Section 2 hanges in Evaluation Policy

- For OER adds separate block for rater's narrative on potential.
- Updates requirement for senior rater profile restarts to match procedures in place since inception of DA Form 67-9 system:
    - SR have at least 3 reports processed for the grade for restart
    - One of those reports be a documented misfire
    - SR have their SR's permission to restart.
- Updates AMEDD section for OER preparation.
- Adds GG grades for civilian senior raters.

Section 2

Changes in Evaluation Policy

- Establishes that time on an Academic Evaluation Reports (AER) is counted as non-rated time on OER/NCOER. Regulation offers recording options for periods of non rated time over 9 months.
- Changes administrative information on AER.
  - adds signature of rated Soldier.
  - eliminates distinction between resident and non-resident courses on the report.
  - adds block for referral process for negative AERs.
  - eliminates period of report and leaves section for duration of course.
- Army War College will submit on DA Form 1059 (vice 1059-2).
- Clarifies rating official duties/aligns with OER & NCOER.
- Allows letters of academic evaluation to be submitted with 1059-1s.
- Clarifies that AERs are produced on an annual basis. Offers some exceptions for Master's Degree level courses.